



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान भोपाल
Indian Institute of Science Education and Research Bhopal

शैक्षणिक कार्यालय / Office of Academic Affairs

IISERB/DOAA/2022/358

July 5, 2022

कार्यालय आदेश / Office Order

Sub: Policy on extension of fellowship for the Ph.D. and Integrated Ph.D. students after completion of the maximum fellowship tenure.

Ref: Minutes of the 2022-2/69th Senate Meeting held on June 8, 2022. (Agenda Item No. 34)

The Board of Governors at its 2022-2/46th meeting held on June 24, 2022, considered the policy for the recommending requests of the Ph.D. and Integrated Ph.D. students who have completed the maximum fellowship tenure and may require extension following any genuine Institutional reasons. The following methodology was approved wherever justification does exist:

I. Terms and Conditions

- a. An assistantship of Rs. 10,000/- per month may be considered by the Institute, on a case-to-case basis, initially for 3 months and which may be extendable to a maximum of another 3 months.
- b. Candidates funded through sponsored projects are not eligible for the assistantship.
- c. The recommended candidate needs to work for 8 hrs a week as per Institute policy as teaching Assistant or lab tutor etc. other than their usual PhD works.
- d. The student and the thesis supervisor(s) need to justify that any such assistantship is sought for the reasons strictly beyond the control of the Institute, the thesis supervisor, and the student, but not for the reasons attributable to the individual's lapses and deficiencies in performance.

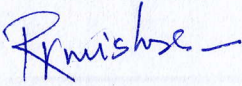
II. Modalities

- a. A committee consisting of a group of Deans will evaluate the performance of the student for recommending the assistantship to those Ph.D. and Integrated Ph.D. students who have completed their maximum fellowship tenure, wherever the delay is justified. The committee will meet during the second half of every semester in an academic year and will be empowered to recommend the assistantship based on the progress of the student and justification given by the concerned Ph.D. Supervisor(s) for admitting any such request.

- b. The student and the supervisor shall make a presentation and defend the request before the committee, which shall make the evaluation proforma with parameters to be considered.
- c. The student's request should be made in the enclosed pro-forma only and requires justification and recommendations of the respective Head of the department for necessary admittance and evaluation by the committee.
- d. The consolidated requests for assistantship from each department must reach the academic affairs office by the first half of every semester in an academic year.
- e. The recommendations of the Committee of Deans' shall be placed before the Director and the Chairperson, Senate for suitable consideration and subject to availability of funds only.

This is issued for information and necessary action by all concerned with the prior approval of the Director and Chairperson, Senate.

This is for information and necessary action by all concerned.



शैक्षणिक अधिष्ठाता / Dean, Academic Affairs

- To:
(via E-mail)
1. Director
 2. Registrar
 3. All Deans
 4. DR/AR (F) / DR(A) / AR(R&D)
 5. IAO
 6. Heads of all Academic Departments
 7. All Convener, DPGCs.
 8. All Faculty Members.
 9. All Ph.D. and Integrated Ph.D. Students.
 10. Notice/Website.



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान भोपाल
Indian Institute of Science Education and Research Bhopal

Assistantship Form

(For Ph.D. and I-Ph.D. students after completion of the maximum fellowship tenure)

Name of the student: _____

Roll No.: _____

Programme: _____

Department: _____

Funding Agency: _____

Date of admission to the programme (DD/MM/YYYY): _____

Name of thesis supervisor(s): _____

Total number of publications: _____

Number of papers submitted / under preparation: _____

(Probable) date of Open seminar: _____

Reasons for the delay in thesis work: _____ (Please put details in additional sheet) _____

Date:

Student's Signature with Name

Supervisor(s) Remark(s) with Signature:

Recommended/Not Recommended

Head of the Department