



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान भोपाल  
शैक्षणिक कार्यालय

IISERB/DoAA/2019/497  
December 02, 2019

**Notification**

Sub: Request for Lab Transfer and Allotment of Supervisors for Ph.D. students.

Ref: Senate 55 (Agenda Item No. 55.6) dated November 06, 2019.

**I. Laboratory transfer of Ph.D./Integrated Ph.D. student(s).**

The request of transfer by Ph.D. student(s) from one laboratory to another will be placed for consideration of the Academic Affairs Committee of the Senate (AACs).

Further, the student should give a confidential report about the reason for transfer to Dean, Academic Affairs. Similar procedure must be adopted for withdrawal of student(s).

If 2 or more students leave a laboratory in a period of 2 years, the Academic Affairs Committee of the Senate (AACs) will act as fact finding committee to enquire about the transfer and submit its report to Chairperson, Senate.

**II. Allotment of Ph.D. Supervisors**

To facilitate the transfer of Ph.D. students from one lab to another, if the student is unable to continue to work with the PI who has selected the candidate at the time of interview or whom the candidate has chosen after Ph.D. registration Senate approved adoption of the following w.e.f. 2019-20-II semester:

- a. A Ph.D. student may be admitted to any department only if he/she has more than two prospective supervisors in the department. Further, the departments which do not assign the supervisor of the student at the time of admission must ensure that student has option of at least two potential supervisors at the time of commencement of thesis.
- b. Departments that assign mentors to Ph.D. students at the time of admission must keep a record of a list of newly joined student along with name of the original mentor and the backup faculty mentor in the event of student leaving the first mentor. The Office of Academic Affairs may seek this list from the department, if require.

Dean, Academic Affairs

- To:
1. Integrated Ph.D./Ph.D. Students via E-mail.
  2. Faculty via E-mail.
  3. Heads and Convener, DPGCs of Academic Departments via E-mail
  4. Notice Board/Website.