

## **Subject: Policies for Improvement Courses**

**Reference: Minutes of the Institute Academic Affairs Committee held on September 12, 2016**

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### **For BS-MS students who are on year drop:**

1. During year drop, a maximum of five theory courses can be taken in each semester for grade improvement.
2. For courses taken for grade improvement, best of the two grades will be used for CPI calculation. The transcript will show the original grade and the improved grade for those courses in appropriate places.
3. If a student is not registering for any course in a semester during year drop, his/her tuition fee and examination fee will be waived for that semester. All other fees, as applicable will have to be paid.
4. If a student is not registering for any course in a semester during year drop, and decides not to stay in the campus during the semester, he/she will have to pay token registration charge of Rs. 5000/- to remain on the rolls of IISER Bhopal.

### ***General guidelines:***

1. If a student takes a course for grade improvement, the best grade in all attempts will be considered for CPI calculation. However, the SPI for the semester in which a student is taking this course will be based on the new grade and will be reflected on the transcript.
2. Re-examination will be allowed for course(s) taken for grade improvement. All policies/rules and regulations pertaining to re-examination will be applicable in these cases.
3. In the transcript, there will be no change in SPI/CPI/grade of semesters already registered for at an earlier date. For the semester in which course(s) for grade improvement are taken, all courses including courses taken for grade improvement will appear on the transcript along with the respective grades. The CPI will be revised with the best grade in all attempts for that course. However, SPI will be based on the grades obtained in the semester registered for.

### **For Integrated Ph.D. and Ph.D. students:**

Students admitted to the Integrated Ph.D. programme may register up to a maximum of 4 courses for grade improvement. However, compulsory courses cannot be substituted by another elective for grade improvement.

A Ph.D. student can substitute/repeat a course in which he/she has earned a 'D' or 'F' grade. Such a course is called a substitute/repeat course, as the case may be. Repeat/substitute course(s) must be clearly marked in the registration form as 'R'/'S'. For repeat/substitute courses, the grade report will show the new letter grade as well as the old 'D' or 'F' grade. However, for computation of CPI the new letter grade will replace the 'D' or 'F' grade. The student will be permitted to repeat and/or substitute a maximum of 2 courses during the entire duration of the programme, in order to pass course(s) and/or improve the grades, as the case may be. (Please refer Ph.D. Programme manual clause no. 6.6)